

**State Executive Council (SEC) Executive Committee Meeting
Blue Ridge Boardroom
Hotel Roanoke and Conference Center
110 Shenandoah Ave., NW
Roanoke, VA
April 20, 2015**

Attending:

William A. (Bill) Hazel, Jr., M.D., Secretary of Health and Human Resources
The Honorable Richard “Dickie” Bell, Virginia House of Delegates
Joe Paxton, Rockingham County Administrator
Pamela Kestner, Special Advisor on Families, Children and Poverty, Health and Human Resources
Andrew Block, Director, Department of Juvenile Justice (DJJ)
Eric Reynolds, Assistant Attorney General, Office of the Attorney General
Susan Cumbia Clare, Executive Director, Office of Comprehensive Services (OCS)
Marsha Mucha, Administrative Assistant (OCS)

Guests:

Greg Peters, President and CEO, UMFS, member of the State Executive Council (SEC)

Absent:

Michael Farley, CEO, Elk Hill, Inc.
Margaret Schultze, Commissioner, Virginia Department of Social Services (VDSS)
Jeff Aaron, Director, Commonwealth Center for Children & Adolescents (CCCA)
Karen Kimsey, Deputy Director, Department of Medical Assistance Services (DMAS)

Call to Order

Secretary Hazel called the meeting to order at 8:00 a.m., and welcomed everyone.

Secretary Hazel asked Susan Clare to report on advancing children’s services in the Commonwealth. Mrs. Clare reviewed a document with Executive Committee members drafted to serve as a state-level roadmap for actualizing CSA through implementation of a comprehensive system of care.

The document presented provided an over-arching view of the current system in areas of: shared vision, infrastructure, mutually reinforcing activities, communication and shared measurement systems. Each of these areas was further broken down to address what is currently taking place and changes needed to achieve implementation of a comprehensive system of care. Specific actions toward meeting the goals were also provided.

After Mrs. Clare left the meeting to prepare for the opening of the CSA Conference, Executive Committee members discussed hiring of a new OCS Executive Director upon Mrs. Clare’s July 1 retirement. Members continued their discussion from the March meeting regarding whether or not to hire a new executive director before or after the study regarding the role and membership of the SEC. Secretary Hazel reported that he believed use of a facilitator during this process would be beneficial. Members agreed; the Secretary’s Office will investigate funding options for facilitation.

Adjournment

There being no further business, the meeting adjourned at 8:30 a.m.